

# Procurement

ENPI Partner 3: CHAMBER OF KAVALA

Legal status: Body governed by public law (non-commercial organization)

| Budget lines/Expenses  | Unit         | n. of units | Unit rate (in EUR) | Costs (in EUR) | Type of procurement | Procurement procedure              | Date of start    | Date of finalizing |
|--|--------------|-------------|--------------------|----------------|---------------------|------------------------------------|------------------|--------------------|
| <b>3. Equipment and supplies</b>   |              |             |                    |                |                     |                                    |                  |                    |
| 3.3.1 Computers/laptops with lincensed software (2 for each partner)   | Per item     | 2           | € 1.200,00         | € 2.400,00     | supply              | single tender                      | 1.9.2012         | 1.10.2012          |
| 3.3.2 Multifunctional (copier/printer/fax machine)(1 for each partner)   | Per item     | 1           | € 2.400,00         | € 2.400,00     | supply              | single tender                      | 1.9.2012         | 1.10.2012          |
| <b>4. Offices</b>  |              |             |                    |                |                     |                                    |                  |                    |
| 4.3.5 Office supplies P3   | Per month    | 18          | € 50,00            | € 900,00       | supply              | single tender (multiple suppliers) | on monthly basis |                    |
| <b>5. Subcontracted services</b>   |              |             |                    |                |                     |                                    |                  |                    |
| 5.3 Costs for expenditure verification   |              |             |                    |                |                     |                                    |                  |                    |
| 5.3.4 Cost for expenditure verification P4   | Per service  | 1           | € 1.140,00         | € 1.140,00     | service             | single tender                      | 01.06.2011       | 01.07.2011         |
| 5.7 Costs of conferences/seminars  |              |             |                    |                |                     |                                    |                  |                    |
| 5.7.1 Organisation of national workshop:   |              |             |                    |                |                     |                                    |                  |                    |
| 5.7.1.1 Room rent (2 days, 250Eur/day)   | Per workshop | 1           | € 500,00           | € 500,00       | service             | single tender                      | 1.3.2012         |                    |
| 5.7.1.2 Coffee breaks (2 days, 50 participants, 5 eur/participant)   | Per workshop | 1           | € 500,00           | € 500,00       | service             | single tender                      | 1.3.2012         |                    |
| 5.7.3 Organisation of management meeting:  |              |             |                    |                |                     |                                    |                  |                    |
| 5.7.3.1 Coffee breaks (2 days, 1 break per day, 20 participants, 5 eur/participant)  | Per day      | 2           | € 100,00           | € 200,00       | service             | single tender                      | 1.9.2012         |                    |
| 5.7.3.2 Official dinner (only costs for participants not receiving per diems: host partner staff, management, local authorities invited, etc.) | Per meeting  | 1           | € 300,00           | € 300,00       | service             | single tender                      | 1.9.2012         |                    |

|  |             |   |            |            |         |                                       |            |            |
|--|-------------|---|------------|------------|---------|---------------------------------------|------------|------------|
| <b>5.7.5 Organisation of launch and final press conferences:</b> |             |   |            |            |         |                                       |            |            |
| 5.7.5.1 Coffee break (20 participants, 5 Eur/part.)              | Per day     | 2 | € 100,00   | € 200,00   | supply  | single tender                         | 31.08.2011 | 01.10.2012 |
| <b>5.8 Visibility actions</b>                                    |             |   |            |            |         |                                       |            |            |
| 5.8.3 Media promotion of project and network (by each partner)   | Per country | 1 | € 1.000,00 | € 1.000,00 | service | single tender<br>(multiple suppliers) | 1.10.2011  | 1.10.2012  |